

# Community Renewable Energy Board

## Meeting Agenda

Public Notice is hereby given that the Community Renewable Energy Agency Board will assemble in a public meeting on November 1, 2021, at the Millcreek City Hall located at 3330 South 1300 East Millcreek UT, commencing at 1:00 p.m. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom or telephonic communications. The anchor location will be Millcreek City Hall. Members of the public who are not physically present at the anchor location may attend the meeting remotely by electronic means at <https://global.gotomeeting.com/join/291000989>.

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### **REGULAR MEETING of the Board:**

#### **1. Welcome, Introduction and Preliminary Matters**

- 1.1 Purpose and overview of meeting
- 1.2 Identification and update on community participation in Community Renewable Energy Agency (welcoming new members if any) and review list of remaining eligible communities

#### **2. Business Matters**

- 2.1 Approval of October 4, 2021 and October 18, 2021 Meeting Minutes
- 2.2 Treasurer Report (Year-to-Date contributions and expenses)
- 2.3 Reports from committees (Program Design, Low-Income Plan, Communications)
- 2.4 Program Design Committee presents conceptual overview of how to meet the net-100% renewable energy goal and discussion
- 2.5 Discussion and consideration of Resolution 21-19 Requesting that Millcreek Invoice for Phase 1 Anchor Payments
- 2.6 Discussion and consideration of Resolution 21-20 Changing the Participation Deadline from January 31, 2022 to May 31, 2022
- 2.7 Discussion and consideration of Resolution 21-21 Changing Regularly-Scheduled Board Meeting from January 3, 2022 to January 10, 2022

#### **3. Adjournment**

In accordance with the Americans with Disabilities Act, the Board will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting Kurt Hansen, 801-214-2751, at least 48 hours in advance of the meeting.

THE UNDERSIGNED HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

Millcreek City Hall

Utah Public Notice Website  
<http://pmn.utah.gov>

DATE: 10/27/21

Emily Quinton

Alex Wendt

Note agenda items may be moved in order, sequence, and time to meet the needs of the Board.

**This meeting will be live streamed via <https://millcreek.us/373/Meeting-Live-Stream>.**

# Community Renewable Energy Board Meeting Minutes

The Community Renewable Energy Board, met in a regular public meeting on Monday, October 4, 2021, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom, or telephonic communications. The anchor location will be Millcreek City Hall.

## **PRESENT:**

### **Board Members**

#### *In person*

Dan Dugan, Chair  
Glenn Wright  
Emily Quinton  
Christopher Thomas  
Jeff Silvestrini  
Drew Quinn  
Samantha DeSeelhorst

#### *Electronic*

Chris Cawley  
Pamela Gibson  
Randy Aton  
John Guenther  
Kelly Bush  
Cheri Jackson  
Andy Beerman  
Mara Brown  
Sarah Stock  
Kalen Jones  
Holly Smith  
Mila Dunbar-Irwin  
Angela Choberka

### **Staff**

John Brems, Millcreek City Attorney  
Alexander Wendt, Millcreek Deputy City Recorder  
Kurt Hansen, Millcreek Facilities Director

Attendees: Melanie Reif, Ross Watkins, Richard Hyer, Sara Montoya, Janene Eller-Smith, Richard Hyer

Minutes by Alexander Wendt.

**REGULAR MEETING – 1:00 p.m.**

**TIME COMMENCED: 1:00 p.m.**

## **1. Welcome, Introduction, and Preliminary Matters**

### **1.1 Purpose and Overview of Meeting**

Chair Dugan called the meeting to order.

**Identification and Update on Community Participation in Community Renewable Energy Agency, including welcoming new members and review list of remaining eligible communities.**

Dan Dugan – Voting Member  
Jeff Silvestrini - Voting Member  
Christopher Thomas – Alternate Member – Not Voting Today  
Emily Quinton – Alternate Member – Not Voting Today  
Samantha DeSeelhorst – Alternate Member – Voting Today  
Dan Dugan – Voting Member  
Glenn Wright – Voting Member  
Drew Quinn – Voting Member  
Pamela Gibson – Voting Member  
Kelly Bush – Voting Member  
Chris Cawley – Alternate Member - Voting Today  
Randy Aton – Voting Member  
Kalen Jones -Voting Member  
Holly Smith – Alternate Member – Not Voting Today  
Janene Eller-Smith – Alternate Member – Not Voting Today  
Sarah Stock – Voting Member  
Emily Quinton – Alternate Member – Not Voting Today  
Mara Brown – Alternate Member –Voting Today  
Andy Beerman – Voting Member  
Cheri Jackson – Alternate Member –Not Voting Today  
John Guenther, Alternate Member- Not Voting Today

Chair Dugan reviewed the anchor communities, they include Castle Valley, Grand County, Moab, Millcreek, Park City, Salt Lake City, and Summit County. Communities that have elected to participate as non-anchor communities are, Cottonwood Heights, Francis, Holladay, Alta, Springdale, Kearns Metro Township, Salt Lake County, and Ogden. Communities eligible to join are Bluffdale, Coalville, Emigration Canyon Township, Kamas, Oakley, Orem, West Jordan, West Valley City. Communities have until the end of the calendar year to join. Chair Dugan asked for members of the board to encourage other communities to join.

**2. Business Matters**

**2.1 Approval of September 7, 2021, Meeting Minutes**

**Board Member Wright made the motion to approve the September 7, 2021, Meeting Minutes. Board Member Silvestrini seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.**

**2.2 Treasurer Report (Year-to-Date Contributions and Expenses)**

Board Member Silvestrini said that communities have been invoiced. There are some communities that have paid. Alta, Kearns, Holladay, Summit County, Cottonwood Heights, and Millcreek have paid.

### **2.3 Reports From Committees (Program Design, Low-Income Plan, and Communications).**

Christopher Thomas, Salt Lake City staff and alternate board member, gave a report from the Program Design Committee. The Program Design Committee met three times in September. They discussed how to reach the net renewable energy by 2030. The request for proposal (RFP) for an energy attorney has been posted and is due on October 6, 2021. The Program Design Committee has asked for a special meeting on October 18<sup>th</sup>, 2021. They will bring a recommendation to the Community Renewable Energy Board for a vote regarding an energy attorney. Board Member Wright asked how many applicants there are for the attorney. Mr. Brems said there are no applicants yet. Mr. Brems said two applicants have asked questions.

Board Member DeSeelhorst gave the report from the Low-Income Plan Committee. They reviewed the general purpose of the Low-Income Plan Committee in their meeting. They discussed resources they could use in their work and discussed using GIS to map areas where the low-income plan is more important. The committee discussed holding some listening sessions to get municipality input. They have a meeting coming up on October 11, 2021. The Low-Income Plan Committee will be speaking with someone from Rocky Mountain Power.

Board Member Cawley gave the report from the Communication Committee. He said the Committee has not selected a permanent meeting time yet. They are open to other members participating in their meetings. The Communication Committee discussed their purpose in their meeting. The Communication Committee will stay in touch with the Program Design Committee and Low-Income Plan Committee. Board Member Quinton asked if the committee would track articles about the board to centralize and save the articles. Board Member DeSeelhorst said that tracking these is a good idea, and they could be put on the program website.

### **2.4 Discussion and Consideration of Resolution 21-16 Requesting that Millcreek Invoice Any Additional Participating Community for its Phase 1 Initial Payment**

Board Member Silvestrini said that a previous resolution had been adopted and since that time Salt Lake County has been added to the Committee and needs to be invoiced. This resolution adds a provision for Millcreek to invoice any community in the future without a resolution every time a community joins the Community Renewable Energy Board. Chair Dugan asked if there is a deadline in the resolution for payment. Board Member Silvestrini said the resolution gives new communities 45 days to pay.

**Board Member Silvestrini made the motion approve Resolution 21-16 Requesting that Millcreek Invoice Any Additional Participating Community for its Phase 1 Initial Payment. Board Member Bush seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.**

### **2.5 Discussion and Consideration of Resolution 21-17; Changing the Phase 1 Anchor Payment Date from October 31, 2020 to November 30, 2021**

Mr. Thomas explained the Phase 1 initial payment deadline had been pushed back to July

31st, 2021, and then to September 30<sup>th</sup>, 2021. Salt Lake City and others have not made the payment yet. According to the governance agreement the Phase 1 initial payments received will change the anchor payment calculations. This allows more Phase 1 initial payments to roll in. The change is only relevant to municipalities that are not counties. County payments are due January 2022.

**Board Member Quinn made the motion to approve Resolution 21-17. Board Member Wright seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.**

**2.6 Discussion and Consideration of Special Board meeting to be held on October 18, 2021, commencing at 1 p.m. at Millcreek City Hall to consider procurement of professional service.**

Chair Dugan said this is the date that Mr. Thomas had requested for a Special Meeting during his report from the Program Design Committee. Board Member DeSeelhorst asked if the meeting conflicts with the Millcreek Council Meetings. Board Member Silvestrini said it does not conflict. Secretary Quinton asked for Board Members to respond to the calendar date invitation.

**Board Member DeSeelhorst made the motion to hold a Special Board Meeting on October 18, 2021. Board Member Wright seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.**

**2.7 Discuss amending the final date for eligible communities to join from January 2022 to a future date and updating website timeline for signing Utility Agreement and submitting Program Application from January 2022 to a future date.**

Mr. Thomas said the Program Design Committee may need six months of work and negotiation before the Program Design Committee will feel comfortable submitting a program design to the stage regulators for consideration. They are asking to postpone the deadline to a future date. In some of the eligible communities that have not signed on there will be newly elected officials and the Board would like to give these new elected officials more time to come up to speed on the goals of the Community Renewable Energy Board. These are reasons to push the date into the future. Board Member DeSeelhorst asked that the Program Design Committee create a tentative, very general timeline. Mr. Thomas said that is a great proposal. Additionally, after the Board hires the energy attorney, they can really nail down a timeline. Board Member Silvestrini said it makes sense to extend the deadline because as more work gets done it will become clearer what the rate may be. Perhaps other communities will be likely to join if they see the rate is lower than they had thought. Board Member Quinn asked how the calculation of payments is affected by extending the timeline. The anchor payments bring the total budget up to \$350,000. This helps pay the state amounts that come due and pay the energy attorney. They do not create new budgetary problems by delaying the date because the initial money has been allocated. Board Member DeSeelhorst asked if anchor communities receive a credit back if a community joins towards the end of the deadline. Board Member Silvestrini said that anchor communities would get a credit applied to their Phase 2 payments. Chair Dugan said that moving the date is wise because some municipalities are worried about their low-income communities.

Secretary Quinton reminded the Board that she is an alternate board member of a county. County governments do not have to pay until January 2022. Secretary Quinton budgeted to pay for the Summit County anchor payment in 2021 due to budget constraints. Board Member Quinton asked for a way that Millcreek could invoice all the communities even the counties because a county may need to pay before the beginning of the new year. Board Member DeSeelhorst asked if the Board needs a new resolution to invoice counties. Mr. Brems said he would investigate whether the resolution specifies municipalities or counties. Board Member Silvestrini said he was wondering if the Board should consider a resolution in November to address this issue. Chair Dugan suggested amending resolution 21-17. Board Member Silvestrini agreed.

**Board Member Silvestrini made the motion to rescind Resolution 21-17. Board Member Wright seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.**

**Board Member Silvestrini made the motion to adopt an amended version of Resolution 21-17 which authorizes Millcreek to invoice counties that are not municipalities for their payment prior to the end of fiscal year 2021. Board Member Wright seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.**

### 3. Adjournment

**ADJOURNED: Board Member Wright moved to adjourn the meeting at 1:38 p.m. Board Member Silvestrini seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.**

**APPROVED:** \_\_\_\_\_ **Date**  
Dan Dugan, Chair

**ATTEST:**

\_\_\_\_\_  
Emily Quinton, Secretary

# Community Renewable Energy Board Meeting Minutes

The Community Renewable Energy Board, met in a special public meeting on Monday, October 18, 2021, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom, or telephonic communications. The anchor location will be Millcreek City Hall.

## **PRESENT:**

### **Board Members**

#### *In person*

Dan Dugan, Chair  
Glenn Wright  
Emily Quinton  
Christopher Thomas  
Drew Quinn

#### *Electronic*

Chris Cawley  
Pamela Gibson  
Randy Aton  
Pamela Gibson  
John Guenther  
Angela Choberka  
Cheri Jackson  
Sarah Stock  
Suzanne Elger  
Michael Shea  
Mila Dunbar-Irwin

### **Staff**

John Brems, Millcreek City Attorney  
Alexander Wendt, Millcreek Deputy City Recorder  
Kurt Hansen, Millcreek Facilities Director

Attendees: Sara Montoya, Ross Watkins, Janene Eller-Smith  
Minutes by Alexander Wendt.

**REGULAR MEETING – 1:00 p.m.**

**TIME COMMENCED: 1:00 p.m.**

## **1. Welcome, Introduction, and Preliminary Matters**

### **1.1 Purpose and Overview of Meeting**

Chair Dugan called the meeting to order.

## **2. Business Matters**

### **2.1 Tentative Closed Session to Discuss Professional Competence of Energy Attorney**

**Board Member Wright made the motion to go into a closed meeting per Utah Code 52-4-205(a) a discussion of the character, professional competence, or physical or mental**



health of an individual. Board Member Quinn seconded. Chair Dugan called for a roll call vote. Board Members Gibson, Stock, Dunbar-Irwin, Jackson, Dugan, Wright, DeSeelhorst, Quinn, Cawley, Aton, Choberka, Shea, voted yes. The motion passed unanimously.

Board Member Wright made the motion to go back into an open meeting. Board Member Quinn seconded. Chair Dugan called for a roll call vote. Board Members Gibson, Stock, Dunbar-Irwin, Jackson, Dugan, Wright, DeSeelhorst, Quinn, Cawley, Aton, Choberka, Shea, Cartin, voted yes. The motion passed unanimously.

## **2.2 Program Design Committee Recommendation of Professional Services Energy Attorney**

Secretary Quinton reviewed the Program Design Committee process to come up with the recommendation for an energy attorney to help the Board. There are seven communities on the Program Design Committee. In the resolution that created the Program Design Committee the Committee was given power to solicit for services from an energy attorney. A request for proposals (RFP) was sent out for this purpose. The RFP has the following qualifications that were considered and graded, qualifications at 50%, cost at 30% and references at 20%. References were checked by two committee members and then reviewed by the whole Program Design Committee. This scoring was discussed by the Board in closed session. The Program Design Committee recommends the law firm of James Dodge, Russell, and Stevens. They represent many of the largest users of electricity in Utah. The firm has appeared numerous times before the Utah Public Service Commission and has represented clients with renewable energy projects. The Program Design Committee gives their recommendation to the Board as a whole. Mr. Dodge has previously represented Salt Lake City and Park City and both cities will disclose any conflicts, should they arise regarding the firm's representation with the agency.

## **2.3 Discussion and Consideration of Resolution 21-18**

Board Member Wright made the motion to approve Resolution 21-18, Appointing the Firm of James Dodge, Russell, and Stevens, to represent the agency on energy and utility matters. Board Member DeSeelhorst seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

## **3. Adjournment**

**ADJOURNED:** Board Member Wright moved to adjourn the meeting at 1:39 p.m. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

**APPROVED:** \_\_\_\_\_ **Date**  
Dan Dugan, Chair

**ATTEST:**

\_\_\_\_\_  
Emily Quinton, Secretary

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# Community Renewable Energy Board

## Treasurer's Report for 11/1/21 Meeting

### Billing report:

### Community Renewable Energy

Billing Report

For Date Range: 09/01/2021 - 10/22/2021

#### CRE - CRE MEMBERSHIP

Date Billed	Name	Account Name	Amount
9/15/2021	GRAND COUNTY	Membership Fee - Phase I Initial Payment	2,109.37
9/15/2021	SUMMIT COUNTY	Membership Fee - Phase I Initial Payment	10,759.97
9/15/2021	TOWN OF ALTA	Membership Fee - Phase I Initial Payment	218.93
9/15/2021	TOWN OF CASTLE VALLEY	Membership Fee - Phase I Initial Payment	106.74
9/15/2021	COTTONWOOD HEIGHTS	Membership Fee - Phase I Initial Payment	10,942.10
9/15/2021	FRANCIS CITY	Membership Fee - Phase I Initial Payment	421.54
9/15/2021	CITY OF HOLLADAY	Membership Fee - Phase I Initial Payment	9,387.72
9/15/2021	KEARNS	Membership Fee - Phase I Initial Payment	9,606.01
9/15/2021	MOAB CITY	Membership Fee - Phase I Initial Payment	2,237.95
9/15/2021	MILLCREEK	Membership Fee - Phase I Initial Payment	18,421.40
9/15/2021	OGDEN CITY	Membership Fee - Phase I Initial Payment	35,737.26
9/15/2021	PARK CITY	Membership Fee - Phase I Initial Payment	6,742.38
9/15/2021	SALT LAKE CITY	Membership Fee - Phase I Initial Payment	101,050.33
9/15/2021	SPRINGDALE CITY	Membership Fee - Phase I Initial Payment	481.26
10/19/2021	SALT LAKE COUNTY	Membership Fee - Phase I Initial Payment	11,570.26

**Total Received \$ 219,793.22**

### Revenue report:

### Community Renewable Energy

Revenue Receipt Report

For Date Range: 09/01/2021 - 10/22/2021

#### CRE - CRE MEMBERSHIP

Post Date	Receipt Name	Account Number	Account Name	Amount
9/24/2021	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase I Initial Payment	218.93
9/24/2021	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase I Initial Payment	9,606.01
9/24/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase I Initial Payment	106.74
9/27/2021	CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase I Initial Payment	9,387.72
9/27/2021	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	10,759.97
9/29/2021	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase I Initial Payment	10,942.10
9/30/2021	MILLCREEK	701-3450-0000	Membership Fee - Phase I Initial Payment	18,421.40
10/4/2021	CITY OF MOAB	701-3450-0000	Membership Fee - Phase I Initial Payment	2,237.95
10/4/2021	OGDEN CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	35,737.26
10/4/2021	SALT LAKE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	101,050.33
10/8/2021	TOWN OF SPRINGDALE	701-3450-0000	Membership Fee - Phase I Initial Payment	481.26
10/8/2021	FRANCIS CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	421.54

**Total Received \$ 199,371.21**

**THE COMMUNITY RENEWABLE ENERGY BOARD**  
**RESOLUTION NO. 21-19**

**A RESOLUTION OF THE BOARD REQUESTING THAT MILLCREEK INVOICE ANCHOR COMMUNITIES FOR PHASE 1 ANCHOR PAYMENTS**

**WHEREAS**, the Community Renewable Energy Board (“Board”) met in a regular meeting on November 1, 2021, to consider, among other things, a resolution of the Board requesting that Millcreek invoice “Participating Communities for Phase 1 Anchor Payment” (as defined in the Agreement that is defined below); and

**WHEREAS**, that pursuant to the Interlocal Cooperation Act and adoption of an Interlocal Cooperative Agreement (“Agreement”) the Community Renewable Energy Agency (“Agency”) was formed; and

**WHEREAS**, paragraph 7(b)(ii) of the Agreement states that Anchor Communities “shall also make one or more Phase 1 Anchor Payments ... up to the maximum Phase 1 Anchor Payment specified for such Anchor Community in Column D of Schedule 2”; and

**WHEREAS**, paragraph 7(b)(ii) of the Agreement further requires that “[t]he actual Phase 1 Anchor Payment to be paid by each Phase 1 Anchor Community shall be based on its proportionate share of the aggregate of all maximum Phase 1 Anchor Payments as specified in the “Total” Row of Column D of Schedule 2, multiplied by the Phase 1 Remaining Balance; and

**WHEREAS**, paragraph 7(b)(ii) of the Agreement defines the Phase 1 Remaining Balance as “the approved Phase 1 expenditures ... reduced by the aggregate total dollar amount received by the Treasurer in Phase 1 Initial Payments”; and

**WHEREAS**, paragraph 7(b) of the Agreement states that “Phase 1 has approved expenditures in an amount of \$350,000” (the “Approved Budget”); and

**WHEREAS**, on August 3, 2021 the Board elected/appointed Millcreek as the Agency Treasurer (“Treasurer”); and

**WHEREAS**, as of November 1, 2021, the total dollar amount received in Phase 1 Initial Payments by Treasurer is \$199,371.21 (the “Received Payments”); and

**WHEREAS**, the Board adopted Resolution 21-17 on October 4, 2021, which changed the payment date of Phase 1 Anchor Payments for Anchor Communities that are municipalities to November 30, 2021; and

**WHEREAS**, the Agreement defines the payment date of Phase 1 Anchor Payments for Anchor Communities that are counties as January 31, 2022; and

**WHEREAS**, the Board finds it necessary to authorize Treasurer to invoice all Anchor Communities in the amounts set forth below.

**NOW, THEREFORE, BE IT RESOLVED** by the Board as follows:

- 1 That the Phase 1 Remaining Balance is \$150,628.79, calculated by subtracting the Received Payments from the Approved Budget (the “Remaining Balance”).
- 2 That Treasurer shall invoice the Anchor Communities for the Phase 1 Actual Anchor Payments as calculated below and due as of the due dates listed, which amounts shall total the Remaining Balance:

<b>Anchor Communities as Listed in Schedule 2</b>	<b>Anchor Phase 1 Proportionate Shares</b>	<b>Phase 1 Actual Anchor Payment</b>	<b>Due Date</b>
Grand County	1.49%	2,246.60	1/31/2022
Summit County	7.61%	11,459.97	1/31/2022
Town of Castle Valley	.08%	113.69	11/30/2021
Moab City	1.58%	2,383.54	11/30/2021
Millcreek	13.03%	19,619.81	11/30/2021
Park City	4.77%	7,181.00	11/30/2021
Salt Lake City	71.44%	107,624.18	11/30/2021
<b>TOTAL</b>	<b>100%</b>	<b>150,628.79</b>	<b>--</b>

- 3 That each payment submitted to Treasurer shall include reference to the name of the paying entity, invoice, and the Agency.
- 4 That Schedule 2, column I of the Agreement shall be updated to reflect the Phase 1 Actual Anchor Payments set forth herein.

This Resolution assigned No. 21-19, shall take effect immediately.

**PASSED AND APPROVED** by the Board this 1st day of November 2021.

**COMMUNITY RENEWABLE ENERGY  
BOARD**

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Dan Dugan, Chair

**ATTEST:**

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Emily Quinton, Secretary

**THE COMMUNITY RENEWABLE ENERGY BOARD**  
**RESOLUTION NO. 21-20**

**A RESOLUTION OF THE BOARD CHANGING THE PARTICIPATION DEADLINE FROM  
JANUARY 31, 2022 TO MAY 31, 2022**

**WHEREAS**, the Community Renewable Energy Board (“Board”) met in a regular meeting on November 1, 2021, to consider, among other things, changing the “participation deadline” from January 31, 2022 to May 31, 2022; and

**WHEREAS**, the Interlocal Cooperative Agreement (“Agreement”) that created the Community Renewable Energy Agency (“Agency”) provides in part that “[a]ny Listed Entity may become a Party (as defined below) to this Agreement by executing and delivering this Agreement to the Secretary ... on or before January 31, 2022, or such other date as may be determined by the Community Renewable Energy Board (the “Participation Deadline”)”; and

**WHEREAS**, the Board has determined to change the Participation Deadline from January 31, 2022 to May 31, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that the Participation Deadline as defined in the Agreement be changed from January 31, 2022 to May 31, 2022 and that all other dates affected by such change be appropriately adjusted.

This Resolution assigned No. 21-20, shall take effect immediately.

**PASSED AND APPROVED** by the Board this 1st day of November 2021.

**COMMUNITY RENEWABLE ENERGY  
BOARD**

\_\_\_\_\_  
Dan Dugan, Chair

**ATTEST:**

\_\_\_\_\_  
Emily Quinton, Secretary

**THE COMMUNITY RENEWABLE ENERGY BOARD**  
**RESOLUTION NO. 21-21**

**A RESOLUTION OF THE BOARD CHANGING REGULAR MEETING DATE FROM  
JANUARY 3, 2022 TO JANUARY 10, 2022**

**WHEREAS**, the Community Renewable Energy Board (“Board”) met in a regular meeting on November 1, 2021, to consider, among other things, changing the date of its regularly-scheduled Board meeting from January 3, 2022 to January 10, 2022; and

**WHEREAS**, the Board previously adopted Resolution 21-13, which provides that the Board shall hold its regular meetings on the first Monday of each month beginning at 1:00 pm in the Millcreek City Hall located at 3330 South 1300 East, Millcreek, Utah (the “Monthly Schedule”); and

**WHEREAS**, the Board has determined to change the date of its regular meeting for January 2022 from January 3, 2022 to January 10, 2022; and

**WHEREAS**, the Board intends to retain the Monthly Schedule established in Resolution 21-13 for all other Board meetings other than the January 2022 meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that its regular Board meeting be moved from January 3, 2022 to January 10, 2022 at 1:00 pm in the Millcreek City Hall located at 3330 South 1300 East, Millcreek, Utah.

This Resolution assigned No. 21-21, shall take effect immediately.

**PASSED AND APPROVED** by the Board this 1st day of November 2021.

**COMMUNITY RENEWABLE ENERGY  
BOARD**

\_\_\_\_\_  
Dan Dugan, Chair

**ATTEST:**

\_\_\_\_\_  
Emily Quinton, Secretary